

MINUTES

**REGULAR MEETING – EDEN TOWN BOARD
2795 East Church Street
Eden, NY 14057
June 28, 2023 7:00 P.M.**

This meeting was held in-person and virtually through GoToMeeting.com. The meeting link was made available to the public prior to the meeting.

TOWN BOARD MEMBERS PRESENT:

MELISSA HARTMAN	-	SUPERVISOR
RICH VENTRY	-	COUNCILPERSON
SUSAN WILHELM	-	COUNCILPERSON
MICHAEL BYRNES	-	COUNCILPERSON

OTHERS PRESENT:

Marlene Grunder	-	Administrative Assistant
Emily Hawkins	-	Town Clerk
Ron Maggs	-	Highway Superintendent
Lisa Winter	-	Bookkeeper

Supervisor Hartman called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Public Comment on Agenda Items Only: There was none.

New and Unfinished Business:

1. Resignation of Melissa Hartman as Town Supervisor:

Notice was received by the Eden Town Clerk of the Resignation of Town Supervisor, Melissa M. Hartman, effective July 1, 2023.

2. Resignation of Richard Ventry as Councilman:

Notice was received by the Eden Town Clerk of the Resignation of Councilman, Richard Ventry, effective July 1, 2023.

3. Appoint Richard Ventry as Town Supervisor:

#83-2023: MOTION was made by Supervisor Hartman to appoint Richard Ventry as Town Supervisor, effective July 1, 2023 at the current supervisor’s rate of pay, to be paid bi-weekly; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

4. Town Hall Roof Bid:

WHEREAS, in 2022 the Town of Eden engaged CPL, the Town’s engineering firm, to complete the scope of work and bid documents for the Eden Town Hall Exterior Envelope Rehabilitation project; and WHEREAS, CPL’s estimated total cost of the project was \$401,245; and WHEREAS, on May 18, 2023 the Town of Eden had the bid opening for the Eden Town Hall Exterior Envelope Rehabilitation project, with two (2) bids submitted; and WHEREAS, the lowest bid was from Jameson Roofing for a total of \$972,000, more than doubling the original estimated cost of the project; and WHEREAS, after consultation with the Town Engineers, Planners, and Architects it has been decided that it would be in the best interest of the Town to rebid the project; NOW THEREFORE BE IT RESOLVED, the Eden Town Board rejects both bids, Progressive Roofing and Jameson Roofing that were submitted and opened at the Eden Town Clerk’s office on May 18, 2023; and FURTHER BE IT RESOLVED, the Eden Town Board in consultation with the Town Engineers will adjust and change the scope of work for the Eden Town Hall Exterior Envelope Rehabilitation project to be rebid at a future date.

#84-2023: MOTION was made by Supervisor Hartman to approve the Resolution as read; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

5. North Boston Road Resolution:

WHEREAS, during recent discussions about the commitment of Erie County Department of Public Works (ECDPW) to repair and reopen the Clarksburg Road bridge, ECDPW has requested that the Town of Eden consider taking over ownership of North Boston Road from Eden Valley Road to Sisson Highway (Route 75).

WHEREAS, such section of North Boston Road is currently an Erie County Highway, the County requested that the Town take over ownership and maintenance of North Boston Road, following the undertaking of various improvements by the County to bring the road up to acceptable standards; and WHEREAS, the ECDPW has committed to complete a .85 resurfacing of North Boston Road from Route 62 to Route 75.

WHEREAS, the County of Erie has completed the necessary highway improvements to said section of North Boston Road to the satisfaction of the Superintendent of Highway for the Town of Eden, subject to completion of punchlist items.

THEREFORE, BE IT RESOLVED, that, upon ECDPW awarding the bid and entering into a contract for repairs to the Clarksburg Road bridge, the Town Board hereby accepts the entire 0.85 length of North Boston Road (County Route 174), from its intersection with Eden Valley Road (Route 62) to its intersection at Sisson Highway (Route 75), as part of the town highway system; and

BE IT FURTHER RESOLVED, that the Town Supervisor and the Town Highway Superintendent are hereby authorized to execute any and all documents necessary to effectuate this transfer of the referenced section of North Boston Road to the Town of Eden.

#85-2023: MOTION was made by Councilperson Ventry to approve the Resolution as read; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

6. EMS Side by Side: Tabled.

7. Declare Office Equipment Surplus:

- Wooden desk – no value; dispose in dumpster
- Metal 5 drawer blueprint file cabinet – sell on Auction International
- Draft Table – sell on Auction International

#86-2023: MOTION was made by Supervisor Hartman to declare the listed items surplus; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

8. Electrical Inspectors:

#87-2023: MOTION was made by Councilperson Ventry to add New York Atlantic-Inland, Inc. and New York Electrical Inspection Agency, Inc. to the approved list of electrical inspectors; seconded by Councilperson Byrnes; Ayes: All; Opposed: None; Abstain: None; Motion carried.

9. Set Public Hearing – Crown Hill:

#88-2023: MOTION was made by Supervisor Hartman to set the Public Hearing for Crown Hill Farm's Special Use Permit to operate farm-to-table catered events for July 12, 2023 at 7:30pm; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

10. Credit Card Authorization:

In accordance with the Town of Eden credit card policy, the Town Board does hereby authorize Richard Ventry to apply for the Evans Bank "Our Visa Platinum Company Rewards Charge Card" after his supervisor effective date of July 1, 2023. The application will include only two cards – one in the name of Richard Ventry and one in the name of Ronald Maggs. The Chase Credit Card that the Town currently uses will be cancelled upon receipt of the new cards, payment of final balance and updates to the billing details of EZ Pass, Crash Plan, Webroot, and Data 2 Go.

#88-2023: MOTION was made by Supervisor Hartman to approve the resolution as read; seconded by Councilperson Wilhelm; Ayes: All; Opposed: None; Abstain: None; Motion carried.

Supervisor's Final Report:

- Supervisor Hartman acknowledged her almost 8 years serving the Town of Eden.
- Accomplishments:
 - Master Plan Up-date and 3 phases of implementation
 - Turning over water to Erie County Water Authority

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- Securing millions in grant funding (\$1.5 million in Main Street grants alone)
- Restructuring towns debt saving 1million over 30 years
- Replenishing the reserves and securing budget
- Assisted in bringing the School Resource Officer program to Eden Central Schools
- Most proud of the day to day assisting residents, getting the town through a pandemic, etc.
- Gave thanks to the many employees and volunteers in town that have gone above and beyond

The Town Board thanked Supervisor Hartman for her service and dedication to the Town of Eden.

Hearing of Visitors: None

The Regular Meeting was adjourned at 7:30 P.M.

Respectfully Submitted by:

Emily Hawkins, Town Clerk